

Navigate print and screen texts using chapters, tables of contents...

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Learning intention

- navigate print and screen texts using chapters, tables of contents, indexes, side-bar menus, drop-down menus or links

Teach and model

- recognising how numbered chapters, organisation of tables of content and alphabetical order of indexes operate to support access to information
- exploring how the navigation tools of different websites can be used to locate information

Check understanding

- Explain the main idea in navigate print and screen texts using chapters, tables of contents... using an example.
- Show the idea in a second way: with words, a model, a diagram or symbols.
- Apply the idea to a short unfamiliar situation and justify the result.

Teaching cautions

- Ask the student to explain their choice, not only state an answer.
- Check that key vocabulary is understood in a new example.
- Mix representations so the skill is transferred rather than copied.

Quick lesson sequence

- Connect to prior knowledge and introduce the key vocabulary.
- Model one clear example, then solve a second example together.
- Finish with an independent check and a short student explanation.